



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

John Wicker, Director

May 31, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

37 May 31, 2016

LORI GLASGOW
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVE USE OF JOB ORDER CONTRACTS
FOR VARIOUS REPAIR AND MAINTENANCE PROJECTS
(SUPERVISORIAL DISTRICTS 1, 2, AND 5) (3 VOTES)**

SUBJECT

Approval of the recommendations will allow the Department of Parks and Recreation to complete various repair and maintenance projects through Board-approved Job Order Contracts.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the following seven repair and maintenance projects categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the projects.
2. Approve the scope of work for the seven repair and maintenance projects to be performed through two Board-approved Job Order Contracts, Nos. 1520 and 1521, for a combined total of \$705,000.
3. Authorize the Director of the Department of Parks and Recreation, or his designee, to issue Job Order Contract work orders for projects that constitute maintenance, subject to the maximum amount of each Job Order Contract; and for projects that constitute repair, remodeling and refurbishment in an amount not to exceed \$75,000 pursuant to authority granted under Public Contract Code Section 20145.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On September 15, 2015, the Board awarded two Job Order Contracts (JOC), Nos. 1520 and 1521, and approved the scope of work for 143 repair and maintenance projects to be performed through a

Board-approved JOC. Since then, the Department of Parks and Recreation (Department) has identified seven additional repair and maintenance projects that must be implemented through the Department's existing JOC process.

Approval of the recommended actions will find the following seven proposed projects exempt from the California Environmental Quality Act (CEQA) and allow the work to be performed through a Board-approved JOC:

Browns Canyon General Repairs

The Browns Canyon General Repairs Project is located at 12080 Browns Canyon Road in Chatsworth. The scope of work consists of general repairs to existing equestrian structures, fencing, landscape, drainage, locks, and security system. The estimated total project cost is \$58,000.

Kenneth Hahn State Recreation Area Safety and Security Improvements

The Kenneth Hahn State Recreation Area Safety and Security Improvements Project is located at 4100 South La Cienega Boulevard in Los Angeles. The scope of work consists of repairing and replacing security fencing, paving, exercise equipment, and components of security alarm and camera system. The estimated total project cost is \$97,000.

Kenneth Hahn State Recreation Area Lake Area Lakeside Pathway

The Kenneth Hahn State Recreation Area Lake Area Lakeside Pathway Project is located at 4100 South La Cienega Boulevard in Los Angeles. The scope of work consists of increasing existing grade and building concrete curbs to address erosion damage around existing concrete pathways, backfilling with decomposed granite and crushed rock, and relocating irrigation to address erosion. The estimated total project cost is \$85,000.

Kenneth Hahn State Recreation Area Picnic Area Improvements

The Kenneth Hahn State Recreation Area Picnic Area Improvements Project is located at 4100 South La Cienega Boulevard in Los Angeles. The scope of work consists of repairing and replacing steel BBQ pits, concrete BBQ pits, and concrete ash containers. The estimated total project cost is \$37,000.

Santa Fe Dam and Whittier Narrows Recreation Area Fitness Equipment

The Santa Fe Dam and Whittier Narrows Recreation Area Fitness Equipment Project is located at Santa Fe Dam Recreation Area at 15501 East Arrow Highway in Irwindale and Whittier Narrows Recreation Area at 750 South Santa Anita Avenue in South El Monte. The scope of work consists of replacing obsolete fitness equipment, repairing decomposed granite pathways, and adding concrete curb to retain decomposed granite. The estimated total project cost is \$115,000.

Whittier Narrows Equestrian Center Fencing

The Whittier Narrows Equestrian Center Fencing Project is located at 12191 Rooks Road in Whittier. The scope of work consists of repairing existing fence and gates. The estimated total project cost is \$138,000.

Whittier Narrows Recreation Area Horseman's Park Improvements

The Whittier Narrows Recreation Area Horseman's Park Improvements Project is located at 750 South Santa Anita Avenue in South El Monte. The scope of work consists of relocating driveway and signage; upgrading existing water service, irrigation, and dust control; and improving mulch and fence work. The estimated total project cost is \$175,000.

Approval of the recommended actions will also delegate authority to the Director of the Department, or his designee, to issue JOC work orders for projects that constitute maintenance, subject to the maximum amount of each Job Order Contract; and for projects that constitute repair, remodeling and refurbishment in an amount not to exceed \$75,000 pursuant to authority granted under Public Contract Code Section 20145.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by increasing the County's ability to manage workload fluctuations in a responsive manner and by providing responsive, efficient, and high-quality public service.

FISCAL IMPACT/FINANCING

Sufficient appropriation in the amount of \$705,000 for the seven proposed projects is budgeted in the Department's Operating Budget. Of this amount, \$375,000 is funded by the Los Angeles County Regional Park and Open Space District's Maintenance and Servicing Excess Funds, \$45,000 by the Department's Special Development Fund, and \$285,000 by the Department's Services and Supplies.

OPERATING BUDGET IMPACT

The Department's JOC program requires technical and administrative support provided by the Department of Public Works. The technical and administrative support fees will be charged to the respective project budgets for the seven proposed projects and all future repair and maintenance projects to be performed under JOC.

The Department does not anticipate any additional one-time or ongoing costs following the completion of the seven proposed projects. Any maintenance requirements will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to article 20128.5 of the Public Contracting Code, the Board's approval of projects to be performed under JOC is required.

In accordance with the Board's Civic Art Policy adopted December 7, 2004, and last revised on August 11, 2015, the proposed projects are exempt from the policy because these are not Capital Projects.

ENVIRONMENTAL DOCUMENTATION

The Browns Canyon General Repairs Project is categorically exempt from CEQA. The project, which

consists of general repairs to existing equestrian structures, fencing, landscape, drainage, locks, and security system, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d) (h) and 15302 of the State CEQA Guidelines, and Classes 1 (c) (j) and 2 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration and repair of deteriorated or damaged structures or facilities; maintenance of existing landscaping; and replacement or reconstruction of existing structures with a new structure of substantially the same size, purpose, and capacity.

The Kenneth Hahn State Recreation Area Safety and Security Improvements Project is categorically exempt from CEQA. The project, which consists of repairing and replacing security fencing, paving, exercise equipment, and components of security alarm and camera system, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15302, 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 2 (a), 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves replacement or reconstruction of existing structures with a new structure of substantially the same size, purpose, and capacity; installation of accessory structures; and minor alterations to the condition of land.

The Kenneth Hahn State Recreation Area Lake Area Lakeside Pathway Project is categorically exempt from CEQA. The project, which consists of increasing grade and building low retaining walls to address erosion damage around concrete pathways, backfilling with decomposed granite and crushed rock, and relocating irrigation to address erosion, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15302 (c), 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 2 (e), 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves replacement or reconstruction of existing utility system, installation of accessory structures, and minor alterations to the condition of land.

The Kenneth Hahn State Recreation Area Picnic Area Improvements Project is categorically exempt from CEQA. The project, which consists of repairing and replacing steel BBQ pits, concrete BBQ pits, and concrete ash containers, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d) and 15302 of the State CEQA Guidelines, and Classes 1 (c) and 2 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration and repair of deteriorated or damaged structures or facilities; and replacement or reconstruction of existing structures with a new structure of substantially the same size, purpose, and capacity.

The Santa Fe Dam and Whittier Narrows Recreation Area Fitness Equipment Project is categorically exempt from CEQA. The project, which consists of replacing obsolete fitness equipment, repairing decomposed granite pathways, and adding concrete curb to retain decomposed granite, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15302, and 15304 (a) of the State CEQA Guidelines, and Classes 1 (c), 2 (a) and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves restoration and repair of deteriorated or damaged structures or facilities; replacement or reconstruction of existing structures with a new structure of substantially the same size, purpose, and capacity; and minor alterations to the condition of land.

The Whittier Narrows Equestrian Center Fencing Project is categorically exempt from CEQA. The

project, which consists of repairing and replacing fence and gates, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15302 of the State CEQA Guidelines, and Class 2 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves replacement or reconstruction of existing structures with a new structure of substantially the same size, purpose, and capacity.

The Whittier Narrows Recreation Area Horseman's Park Improvements Project is categorically exempt from CEQA. The project, which consists of relocating driveway and signage; upgrading water service, irrigation, and dust control; and improving mulch and fence work, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301, 15303 (e), and 15304 (a) of the State CEQA Guidelines, and Classes 1, 3 (b), and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves minor alterations of existing public facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination, installation of accessory structures, and minor alterations to the condition of land.

The seven proposed projects will not involve the removal of healthy, mature, and scenic trees. Additionally, the seven proposed projects are not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed projects' records.

As for future projects referenced in recommendation number 3 above, the Department's Planning and Development Agency will review and determine CEQA requirements for each new project and will only proceed with issuing the work order if it is determined that the project is categorically exempt from CEQA. The Department will file all required Notices of Exemption for each categorically exempt project as required by CEQA. For any work that determined to not be exempt from CEQA, the Department will return to the Board to recommend approval of the appropriate environmental documentation pursuant to CEQA prior to implementation of applicable work orders under the JOCs. This delegated authority will expedite the completion of repair and maintenance projects that would provide an enhanced park experience to the public.

CONTRACTING PROCESS

The Department intends to use as-needed architects/engineer agreements to complete the design of the proposed projects as necessary, and Board-approved Job Order Contracts to complete the projects' construction.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The use of JOC will expedite the completion of repair and maintenance work throughout the Department. Minor impacts may occur while repair and maintenance work is underway.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and one to the Department of Parks and Recreation.

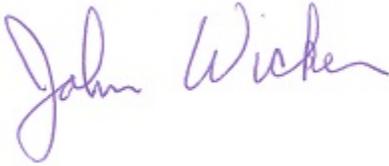
The Honorable Board of Supervisors

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Should you have any questions please contact Vivienne Truong at (213) 368-5837 or vtruong@parks.lacounty.gov, Malou Rubio at (213) 738-3015 or mrubio@parks.lacounty.gov, Kasey Dizon at (213) 738-2986 or kdizon@parks.lacounty.gov, or Kaye Michelson at (213) 738-2955 or kmichelson@parks.lacounty.gov.

Respectfully submitted,



JOHN WICKER

Director

JW:RM:MRGH:vt

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors